

Dear Parent/Carer,

I hope this letter finds you well. I am looking forward to welcoming all of our S3 pupils back to Hamilton Grammar on Friday 14th August, but I appreciate that some of our pupils may be anxious and, therefore, I hope that this summary letter helps to provide some reassurance.

We should all remember that, although this is a return to education for our pupils, it will not be a return to normality. That said we will do everything that we can, under the circumstances, to make the experience as much like our normal school day as possible.

A detailed opening arrangement guide which includes key messages and health and safety information is available on the school website, however, I felt that a quick summary would also be helpful.

### **INSTRUCTIONS FOR FRIDAY THE 14<sup>TH</sup> OF AUGUST**

#### **At school:**

All pupils should wear School uniform (details on school website).

All S3 Pupils will enter the building through **Door 1**. Door 1 is the first door on your right, as you enter the playground. I will be there to welcome everyone back and to make sure all pupils knows where they are going.

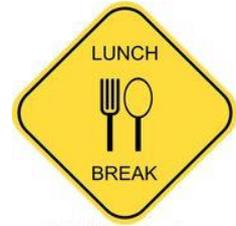


On entering the building, pupils should sanitise their hands using the wall-mounted equipment provided near the doors (additional hand sanitising procedures will be communicated to pupils). Class lists and registration rooms will be displayed in the Front Hall and staff will guide pupils to their allocated class.

Pupils should avoid physical contact with other pupils at all times during the day, both inside and outside the school building. The school day will operate as normal with an 8.45 am start and a 1.10 pm finish. At the end of the school day, pupils should sanitise their hands as they leave the classroom and following the one-way system which will be clearly signposted.

### **Interval and Lunch:**

Interval will be from 11.15 to 11.30 and lunch starts at 1.10 -1.55, both as normal. All food must be ordered through the Fusion Mobile app. Pupils will have an individual PIN and will be given time during registration to try out the system.



We have been informed that there can be no tables in the Octagon or the Open Area, to ensure hygiene levels are maintained. Once pupils have collected their lunch they will be encouraged to proceed to the playground for fresh air. Alternative arrangements will be made in the event of inclement weather.

Our new S1 pupils will be released early for lunch and the rest of the school will queue for entry at 1.20, in order to reduce the numbers in the dining area.

Pupils can still go out for lunch, but they must remember to wear a face mask when entering any shops in the town.

Initially there will be no lunchtime or after school clubs. We will look to introduce these as soon as we can and taking account of Government guidance on these matters.

### **In Classes:**

Pupils will be given an extended registration on arrival in their PLP and registration class. During this time pupils will receive their timetable, a one-way system plan and other key documents. A number of these documents require to be completed and returned and I would ask that you make the necessary arrangements for these to be returned the following week. Please also note that there is no requirement for pupils to bring their PE kit to school on Friday.



My primary focus during the initial period will be on wellbeing and helping all my pupils to feel settled in the School environment.

I hope that the arrangements listed above will enable all S3 pupils to commence their formal timetable from Monday 17th of August.

Mrs Cassidy

S3 Year Head