

Dear Parent/Carer,

I hope this letter finds you well. We are looking forward to welcoming all our new S1 pupils on Wednesday the 17th of August as they begin the next step of their educational journey at Hamilton Grammar.

INSTRUCTIONS FOR WEDNESDAY THE 17TH OF AUGUST

At school:

All pupils should wear School uniform (details on school website - P7 handbook).

All S1 Pupils will enter the building through Door 1 (Miss Brien will bring you in one class at a time). Door 1 is the very first door after the gates (See below).

Please note parents are not allowed to accompany their child into the school playground.

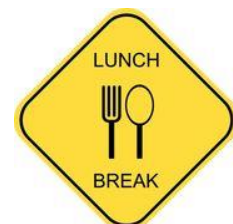


Once inside the building, teachers will guide pupils to the front hall. The school day will operate as normal with an 8.45 am start and a 3.35 pm finish (1.10 pm on a Friday). S1 pupils will be allowed out 5 minutes early at lunch and at the end of the day for the first two weeks only.

Interval and Lunch:

All S1 pupils will remain within the school grounds

Interval will be from 11.15 to 11.30, however, S1 pupils will be released at 11.10am for a limited period to allow them to become familiar with the layout.



Lunch is between 1.10 -1.55, however S1 pupils will again be released at 1.00 if using the canteen and 1.05 for packed lunches for a limited period.

All pupils will use the picnic benches outside for pack lunches or food purchased from the canteen. Alternative arrangements will be made in the event of inclement weather.

In Class:

On arrival pupils will be given an induction to their Skills Academy and Registration class. Pupils will receive their timetable, school layout, one-way system plan and other key documents. Several documents require to be completed and returned; therefore, we would ask that you make the necessary arrangements for this to be returned the following week. Please also note that there is no requirement for pupils to bring their PE kit to school on Wednesday.



In order to support our S1 pupils with their navigation of the school, teachers will provide additional support for the first week in relation to the location of subject classrooms and our school facilities. Our primary focus during this initial period will be on wellbeing and helping our new pupils to feel settled within the new School environment.

Placing Requests:

All new S1 pupils who are placing requests need to provide the school with a copy of their birth certificate. On Wednesday please send the original birth certificate in with your son / daughter in a sealed envelope. This will be photocopied for our records and returned to your son / daughter the same day.

We hope that these arrangements will enable our S1 year group to commence their formal timetable from Wednesday the 17th of August.

Please also note that the Headteacher will correspond directly with all parents in advance of all other year groups returning to school.

Kind Regards

Miss Brien

S1 Year Head